

**Bow Memorial School**, one of New Hampshire's premier, comprehensive middle schools, serves 475 students in the small, rural town of Bow, which is located five miles south of the state capital of Concord. Situated at the intersection of two major highways (I-89 and I-93) Bow is at the crossroads of northern New England and boasts an outstanding business climate.

The Bow School District is committed to providing an academically challenging education.

A fundamental core of written and oral communication, reading, and mathematics forms the basis upon which all other disciplines are taught. We strive to challenge students to attain their full potential across the curriculum.

Academic learning requires a supportive environment, and we seek to create an atmosphere which encourages the students' physical, emotional, and social development. These aspects of human life complement intellectual growth.

We believe that our community is best served when our students possess the competencies they need in order to lead satisfying lives as lifelong learners and productive citizens. It is the goal of the Bow School District to prepare our students for high levels of achievement in a diverse, technological, and rapidly changing world.



**Bow Memorial School**

Bow School District  
32 White Rock Hill Road  
Bow, NH 03304

## **PRINCIPAL SEARCH**

### **BOW MEMORIAL SCHOOL (GRADES 5 – 8)**

**HOME OF THE WILDCATS**



**POSITION AVAILABLE:  
JULY 1, 2012**

**APPLICATIONS DUE:  
NOVEMBER 4, 2011**

Bow School District  
32 White Rock Hill Road  
Bow, NH 03304  
TEL: 603-224-4728 / FAX: 603-224-4111

## THE BOW SCHOOL DISTRICT SEEKS A MIDDLE SCHOOL PRINCIPAL.

The Principal will provide leadership for one of New Hampshire's premier middle schools in Bow, New Hampshire beginning July 1, 2012. Bow is a rural community of approximately 8,402 (2009 estimate) located five miles from the state capital of Concord with a median household income of \$97,028.00 (2009).

The position requires vision, energy, insight, excellent communication skills, a commitment to both school and community, significant academic preparation, and appropriate experience.

### Selection Criteria

#### **The successful candidate will:**

- be certified / certifiable as a New Hampshire School Principal;
- have a Master's in School Administration or comparable degree;
- have at least five years' administrative experience and at least three years' classroom teaching experience;
- have demonstrated an ability to work as part of a collaborative team;
- have skills in leading a highly capable staff, and
- have demonstrated commitment to his / her school community.

This position offers a competitive salary and an excellent benefits package.

Bow Memorial School serves students in the town of Bow, New Hampshire. Our school is located on the southern boundary of our state's capital city of Concord.

Bow Memorial School is populated with almost 500 students in grades five through eight. The students are capably instructed by a professional teaching staff of 50 and are supported by a full staff of aides and paraprofessionals.

Bow Memorial School is a middle school that places a premium on student achievement within the context of a rigorous academic climate. An outstanding array of co-curricular activities supports the school curriculum.

The entire Bow Memorial School community is proud of its rich tradition of student achievement and commitment to a quality learning environment for each of its students.

## APPLICATION PROCESS

Complete application packages must be received no later than 4:00 p.m. on November 4, 2011.

Application packages must include the following:

- Letter of Intent
- A completed Bow School District Professional Application
- Resume
- Three current (dated) letters of reference bearing original signatures
- New Hampshire Principal certification, New Hampshire Statement of Eligibility, or copy of certification in another state.

If you have questions or require further information, please contact Ms. Gayle Theos at 603-224-4728 or via e-mail at [gtheos@bownet.org](mailto:gtheos@bownet.org). You may also obtain the Professional Application at <http://www.bownet.org/SAU/APPLICATIONS/PROFESSIONAL.pdf>. Please do not contact other members of the Bow School District.

### TIMELINE

Applications must be submitted no later than 4:00 p.m. on November 4, 2011 to:

MR. DUANE FORD  
Business Administrator  
Bow School District  
32 White Rock Hill Road  
Bow, NH 03304-4219

- Initial interviews will be scheduled between November 28 and December 9, 2011.
- Finalist interviews will be held January 2012.
- Nomination to School Board will be made March 8, 2012.
- Position start date is July 1, 2012

The Bow School District is an Equal Opportunity Employer.

**NEW HAMPSHIRE SCHOOL ADMINISTRATIVE UNIT 67  
BOW SCHOOL DISTRICT**

32 White Rock Hill Road, Bow, New Hampshire 03304  
TEL: 603-224-4728  
FAX: 603-224-4111

[www.bownet.org](http://www.bownet.org)

**PROFESSIONAL APPLICATION – PRINCIPAL, BOW MEMORIAL SCHOOL  
APPLICATION OF:**

NAME: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_  
Street City State Zip

UNTIL: \_\_\_\_\_ (If address is temporary) TEMPORARY PHONE: \_\_\_\_\_  
(If applicable)

PERMANENT ADDRESS (If different): \_\_\_\_\_

PERMANENT PHONE: \_\_\_\_\_

**PRINCIPAL**

POSITION APPLYING FOR: \_\_\_\_\_  
(Please indicate grades or, if high school, subjects in order of preference and extracurricular activities.)

**BOW MEMORIAL SCHOOL**

IN THE: \_\_\_\_\_  
(Please indicate elementary, middle, or high school.)

DATE APPLICATION COMPLETED: \_\_\_\_\_, 20\_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**IT IS ESSENTIAL THAT YOU ATTACH A COPY OF YOUR  
NEW HAMPSHIRE CERTIFICATION HERE**

If you are not currently certified in the state of New Hampshire, please indicate your certification status:

State in which you are certified: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Endorsement Area(s): \_\_\_\_\_ Other: \_\_\_\_\_

**(Please staple copy here.)**

**FOR SAU 67 USE ONLY  
Interview Data**

INITIAL SEARCH COMMITTEE

SUPERINTENDENT'S COMMITTEE  
(If applicable)

Interview Date: \_\_\_\_\_

Interview Date: \_\_\_\_\_

Interview Date: \_\_\_\_\_

BOW SCHOOL BOARD

Approval Date: \_\_\_\_\_

**EDUCATION \***

Name of School and Location. Include College, Graduate Work, and Summer Sessions (LIST MOST RECENT LAST)	DATES ATTENDED: From:      To:	DEGREE Conferred (please indicate MAJOR & MINOR)	Semester Hours Credit Beyond Degree
<b>UNDERGRADUATE:</b>  _____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____
<b>GRADUATE:</b>  _____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____

**EMPLOYMENT \***

EMPLOYER and location (List Most Recent First)	DATES EMPLOYED From:      To:	GRADES OR SUBJECTS TAUGHT OR POSITION HELD	Please Indicate FULL OR PART-TIME (If Part-Time, # Hours Per Week)	REASON FOR LEAVING
_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____
_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____	_____  _____  _____  _____



**TITLE IX COMPLIANCE STATEMENT**

This school district receives federal financial assistance. This school district will not discriminate in their educational programs, activities, or employment practices on the basis of race, language, sex, age, or handicapping conditions under the provisions of Title IX of the 1972 Educational Amendments; Section 504 of the Rehabilitation Act of 1973.

Complaints regarding compliance with Title IX regulations should be submitted in writing to the Title IX liaison for New Hampshire School Administrative Unit 67, c/o Business Administrator, 32 White Rock Hill Road, Bow, NH 03304. Complaints regarding compliance with Rehabilitation Act of 1973 – Section 504 – should be submitted in writing to the Director of Special Education, Bow School District, 32 White Rock Hill Road, Bow, NH 03304.

Dr. Dean S. T. Cascadden  
Superintendent of Schools

Have you ever been convicted of a crime (including driving while impaired or its equivalent, but excluding minor motor vehicle offenses) that has not been annulled by a court of law? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain below:

Have you ever had your teaching credential revoked by any state? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain below:

**Note:** A background check, including a criminal records check, will be completed on finalists.

*I certify that the above information is true and complete to the best of my knowledge and belief. I understand that any statement I have furnished, which is shown to be false when made, will be cause for disregard of this application or will be cause for my immediate dismissal if I have been hired. I authorize SAU 67 to conduct any and all inquiries that it may deem necessary or advisable in order to verify the information provided by me and/or to supplement this information. I authorize any former employer or any other person, firm, corporation, credit agency, or government agency to provide SAU 67 with any information concerning me. In addition, I release such employer, person, firm, corporation, credit agency, or government agency from any previous agreement, verbal or written, which would prohibit the release of information pertinent to my application for employment within SAU 67. I release and hold harmless SAU 67, its school districts, and such providers of information about me from any liability which results from the furnishing and review of this information.*

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE SIGNED

**Please submit application along with letter of interest, resume, copy of certification(s), transcripts, & 3 CURRENT letters of recommendation to:**

**MS. GAYLE THEOS, Administrative Assistant to the Superintendent of Schools**  
Bow School District – SAU 67  
32 White Rock Hill Road  
Bow, NH 03304  
FAX: 603-224-4111  
[gtheos@bownet.org](mailto:gtheos@bownet.org)

**DEADLINE: November 4, 2011 – 4:00 p.m.**

Your application will be kept on file for three years.