

**MINUTES
BOW SCHOOL BOARD MEETING**

September 1, 2011 – 7:00 p.m. -- Bow High School – Room 1311

School Board Members Present:

Pansy Bloomfield, Chair
Robert Louf, Vice Chair
Tom Keane, Member
Debra Alfano, Member
June Branscom, Member

Student Representative Present:

None

School Board Members Absent:

None

Administration Present:

Dr. Dean Cascadden Superintendent of Schools
Mr. Dan Ferreira, Special Ed. Director
Mr. John House-Myers, Bow High School Principal
Dr. Deborah Winings, Bow Elementary School Principal
Mr. Kirk Spofford, Bow Memorial School Principal
Mr. Duane Ford, Business Administrator

Administration Absent:

None

Guests Present:

Deb McCann
Kellie Berube
Dr. Carol Cameron
Roy Bailey – District Technology
Coordinator

- I.
 - A. Call to Order – The meeting was called to order at 7:00 p.m. by Pansy Bloomfield, Chair
 - B. Pledge of Allegiance – Ms. Bloomfield led the Board and attendees in the Pledge of Allegiance.
 - C. Announcements – None

II. **MINUTES:** (1) August 4, 2011 – Robert Louf motioned to accept the minutes as presented. Tom Keane seconded the motion, and all approved. **Vote 5 – 0 – 0 Motion Passed.**

III. **SPECIAL PRESENTATIONS / EDUCATIONAL FOCUS:** (1) Infinite Campus (Campus) Demonstration – Portal Messenger, Etc. (Roy Bailey) - Mr. Bailey presented this demonstration to the Board pointing out the various methods both students and parents may access student information in the system. He pointed out that it is the plan of Bow Memorial School to open this portal on September 30, 2011, and Dr. Winings stated they plan to open it at Bow Elementary School before the first trimester. Mr. House-Myers stated that Bow High School has already opened their portal. When Mr. Bailey pulled up a sample student record and there was a photo of the student associated with the information, Ms. Bloomfield asked if the photos are submitted to us by the photographer, and he stated that was the case. He also added that sometimes an incorrect photo is associated with a student so some changes have to be made manually to correct that. He then demonstrated the various options available to the faculty, students, and parents, although all are not available to all; for instance at Bow High School, attendance is displayed for each period of the day whereas the elementary and middle schools track it differently. Ms. Bloomfield asked if Campus would show that a student left at the end of the school day, but went to a friend's home on that particular day. Mr. Bailey stated that would not be the case because there would be too much data to enter in order to keep up with that.

Ms. Alfano asked if a parent can e-mail teachers or administration through Campus from home or from work, and the reply was “no”, but faculty and staff can e-mail out to parents and / or students through Campus. Mr. Louf inquired about the sending of e-mails from the schools and any security issues. Mr. Bailey assured him that there are systems in place to filter and those are updated every Friday. Dr. Cascadden added that Campus permits staff to send messages out to certain groups, and we have been approached about sending community announcements out from outside groups, and he stated there might be times that we would include an announcement if we were already sending a scheduled message, but no outside messages would be sent alone. Dr. Carol Cameron, a guest, asked about privacy and what types of information would be available on the students (her son is a student at Bow High School). In considering her question, Mr. House-Myers determined that Dr. Cameron was referring to the Naviance system used by the high school rather than Campus. Mr. Bailey added that the faculty can send messages to e-mail addresses or through the portal. Deborah McCann, a guest and former School Board member, asked if we were tracking the students’ GPA, and Mr. Bailey indicated that Campus can do that, but we are not choosing to do so. Ms. Bloomfield added that we are also not tracking class rank. Mr. Bailey said that there is a “canned” transcript that can be generated by Campus, but we have chosen not to use it for various reasons – one being that it clearly displays the class rank. The transcripts will continue to be issued as they have been in the past.

IV. PUBLIC COMMENT: None

V. SUPERINTENDENT’S REPORT: (1) Possible Bow-Dunbarton Tuition Agreement - Dr. Cascadden offered an update regarding Dunbarton’s inquiry about possibly sending all or some of their students to Bow on a tuition basis in the future. He stated he has been asked by the Superintendent in Goffstown if our tuition rate per pupil each year is what would be charged to Dunbarton so he asked the Board for guidance as to how to respond to the question. Mr. Ford commented that this figure could be reached in various ways such as just factoring in operating costs. Other districts do this in various ways rather than using the figure that is set by the Town and just randomly choosing a figure is one of those. Some discussion ensued at this point regarding the various agreement options such as AREA, and Ms. Bloomfield asked Mr. Ford what the current full tuition rate actually includes. His reply was that it includes: (1) NH Dept. of Education cost per pupil, including all costs except debt service, (2) tuition (3) food service (4) and transportation. Ms. Bloomfield added historical information regarding the agreement Bow had with Concord many years ago – we paid operation costs plus a maintenance fee to tuition our students in. Mr. Keane stated that he thought we should ask Dunbarton what it is that they want from us so that we can figure the costs involved. Mr. Ford stated that if we have an agreement with another district and decide to enter into an agreement with yet another district, we must charge the second district the same per pupil cost we charge the original district – both must be the same rate. Mr. Keane asked the Board if they thought it was time to set up a committee to look at this further. Dr. Cascadden added that Dunbarton is talking about holding a community forum to ask the people what they would like to see in the curriculum, but that has not been done yet as far as he knows. He did say he thought that Dunbarton and Goffstown are holding a meeting in October 2011 to discuss their current agreement. The Board talked among themselves and advised Dr. Cascadden that he should reply to the Goffstown Superintendent that they are willing to sit down and discuss the options, and Ms. Bloomfield stated she wants some preliminary work done before we hold any type of meeting with Dunbarton. Dr. Cascadden stated it is his feeling that Dunbarton may be doing their due diligence now. Mr. Louf asked if the Dunbarton-Goffstown agreement expires in 2014, and the other Board members and Administration seemed to think that was the case. Mr. Keane asked if we were to enter into an agreement with Dunbarton whether they would still have their own SAU. The reply by both Ms. Bloomfield and Dr. Cascadden was “yes”, they would continue to have their own SAU and their own School Board separate from Bow’s – any agreement we might make would not change that. The decision was made that Dr. Cascadden would reply to the Goffstown Superintendent that we are willing to meet and further discuss this matter.

(2) **NEASC Letters** – Dr. Cascadden also stated he has received two NEASC letters and a progress report was received. They will be visiting Bow High School March 10-13, 2013.

VI. BUSINESS ADMINISTRATOR'S REPORT: (1) **Audit** -- Mr. Ford reported that the audit ended last Wednesday, August 22, 2011, and ended early. He expected them to be there longer, but they completed it in three days. He stated he was pleased with the way it went and there were a couple of things he has to address with the Administrators – nothing major. He also mentioned that we had to have a single audit along with the regular audit because we, as a District, received more than \$1.5 million in Federal funds in the 2010 – 2011 school year. He stated that we normally receive \$300,000.00 or so, but due to the stimulus grants, etc., we did go over that. He said the auditors looked at contracts, the people hired to fill certain positions, and the outcome was that we had a good year overall – we were positive in revenues and expenditures. He added that the Capital Reserve funds used (approved in last year's budget session) helped a lot. Ms. Bloomfield reiterated that the vote at the Annual District Meeting in March 2011 caused things to go as they were supposed to go – it worked as it should have. Mr. Keane asked Mr. Ford if the Form MS-25 was done, and he said it was and that he had it for the Board to sign tonight. Mr. Ford went on to say that Catastrophic Aide was much less this year (\$200,000.00 less than anticipated). Mr. Ferreira attempted to explain the fluctuations in the various years and the causes for such fluctuations. Ms. Bloomfield asked Mr. Ford if he knew what the current assessment in Bow was, and he said he did not, but Mr. Keane reported that the assessed values are down by about 6 percent. Dr. Cascadden added that there have been significant downshifts from the State level to the Town level and commended Mr. Ford on the excellent job he has done keeping it all straight and juggling effectively. Mr. Keane requested that Mr. Ford provide the Board with the unexpected expenditures the District encountered during the past school year so that will be forthcoming. (2) **School Forest Update** -- Mr. Ford informed the Board that this project is almost done and has gone well even with all the rain we have had; he and Todd Hickey (Head of Grounds for the District) will be taking a walk-through tomorrow (September 2, 2011) to observe the progress. Mr. Louf asked again why the foresters didn't use the existing trails, and Mr. Ford said the reason provided to him was that they would damage the current trails and they wanted to leave those intact. Mr. Louf then asked if the calculated amount has changed, but Mr. Ford stated it had not; however, there could be more tonnage in pulp than anticipated. (3) **Copier Bid Changes** – Mr. Ford reminded the Board that some of the old technology in the buildings is being replaced by new technology, etc. and all is being done with a lower cost to the District. Ahead in the Action section of the agenda, he will explain further and request Board approval. (4) **Bow Memorial School Principal Search Update** – Mr. Ford brought the Board's attention to the brochure that he and Gayle Theos had prepared to be mailed to applicants interested in the Principal opening at Bow Memorial School. He stated that an advertisement would be placed in the Concord Monitor, the Union Leader, with the New Hampshire School Principals Association (NHSPA), and on www.edjobsnh.com. He has already sent out an internal e-mail asking any staff interested in serving on the committee contact him, and he is also going to send out a message via Campus to parents who might be interested. There was some discussion as to whether advertising locally and online is enough, and the consensus is that most people will use www.edjobsnh.com if seeking a position in education so we will not use other means of advertising. Ms. Bloomfield stated that she, in her own business, is using Monster.com in conjunction with Union Leader advertising and has had success with that. She asked if we are using that method, and the reply was that we are not. (5) **Bow Elementary School Food Service Trays Update** – Mr. Ford updated the Board regarding the decision to begin using Styrofoam trays at Bow Elementary School stating that it was a decision based on scheduling, staff reduction, and revenue, but said we will continue to look at other options. Mr. Ford informed the Board that the District pays the same dollar amount to the Town no matter how much waste we have so using the Styrofoam trays will not impact that. He said that it might impact the Town's costs, but right now it does not impact our cost. Mr. Ford said the faculty, staff, and students have all accepted the changes well. Ms. Bloomfield brought up the question of cost of paper trays vs. Styrofoam, and Mr. Ford stated that Tom Klapproth, Maintenance Dept. Head for the District, is looking into this because the additional trash impacts his staff as well. Mr. Louf asked if Ms. Berrigan (of the Town Recycle Committee) contacted him, and he said she had. Dr. Winings stated that the little kids are learning to sort, compost, etc. and are actually enjoying it – also, they have instituted "Waste Free Wednesday" at Bow Elementary School. Mr. Keane commented on the value he feels there is in teaching the children about recycling and said that California recently passed a law wherein there is a fee charged for using Styrofoam and disposing of it. Mr. Ford also brought up the idea of peer model students at Bow Elementary School and the fact that the parents of some may wish to enroll their children, but are unable to pay the fee. He asked the Board what their thoughts might be of assessing a lower fee for these students. Mr. Louf interjected that Bow Rotary Club has discussed offering scholarships from the annual auction proceeds for various needs such as this. Ms. Bloomfield stated that the peer model program is an important one, but wanted to know how the enrollment numbers are looking. Dr.

Winings stated that in the three-year olds' program, there are no peer models currently. Mr. Ford said we take these students on a first-come, first-served basis with no other criteria. Mr. Keane asked how the community knows this program is available, and Dr. Winings said they advertise it in various ways such as flyers, etc. He then asked about the possibility of parents just choosing this program because it's less expensive than their current daycare, but Dr. Winings stated the hours are short (not an all day program) so someone would need to be home to pick up the children when their session is complete. Mr. Ford also mentioned that we do not transport these students so parents would have to make travel arrangements as well. Ms. Alfano asked Mr. Ford why the District charges for this program, and Mr. Ford replied we do it because it is not a mandated program. There was some discussion regarding whether the charge for this program could be done away with altogether, but that didn't seem viable. Ms. Branscom asked if the Special Education students have to pay, and Mr. Ford stated they do not. However, Mr. Spofford stated the Special Education population is less than 5 percent. Ms. Alfano asked where the dollars from this program go, and Mr. Ford stated they go to revenue. Dr. Cascadden stated we would work on some guidelines and would bring it back to the Board for further discussion at a later date. Ms. Bloomfield asked Mr. Louf if Rotary does decide to assist, would the monies go to the District for distribution where needed or would the families apply to Rotary for assistance – he replied they would go to the District. Dr. Winings stated that she does have some specific requests for assistance this year.

VII. ACTION AGENDA:

- A. **Manifest and Financials** – No manifest was presented to the Board for approval tonight. However, the financial report was provided in their packet of materials.
- B. **Personnel Actions:**
- Resignations: NONE
 - Retirements: NONE
 - New Hires (Teachers, Administrators & Staff – 2011 – 2012 SY): (1) **Kathryn Miller** (.6 FTE) – Speech/Language Pathologist – Bow Elementary School – Dr. Cascadden stated that there is a possibility that Ms. Miller's FTE might increase a little because we can save substantially by providing in-house services rather than contracting it out. He also explained to the Board that this position along with another .6 FTE position recently filled (total of 1.2 FTE) would fill the 1.0 FTE position, which was left open by a retiree last year. He stated that although the FTE is greater, the dollar amount is neutral. Mr. Ford stated that we were paying approximately \$80.00 / hour for contracted services, and this person will cost us approximately \$40.00 / hour. Mr. Ferreira added that not only did we pay an hourly rate for contracted staff, but we also paid their travel. Mr. Louf asked regarding the earlier .4 FTE staff member that was going to be referred to the Board for approval and whether she decided not to accept the position. Dr. Cascadden explained that is what happened and that this position has been very difficult to fill. Mr. Louf then asked if we were able to save money in this way this time, are there other areas in which we might be able to do the same. Dr. Cascadden indicated there might be because we have to now look at English Speakers of Other Languages (ESOL) services because the teacher who was providing this service retired last year. Robert Louf motioned to approve the nomination of Ms. Miller, Debra Alfano seconded the motion, and all approved. **Motion passed. Vote 5 – 0 – 0.**
 - Leave Requests: NONE
- C. **Review of Policy DIA - Fund Balances - (Second Reading)** – Mr. Ford reiterated to the Board that our auditors (Plodzick & Sanderson, P.A.) have assured us we need to have this policy in place. Tom Keane motioned to approve Policy DIA as presented, Robert Louf seconded, and all approved. **Motion passed. Vote 5 – 0 – 0.**

- D. **Further Discussion Regarding Change in Location for Town Voting (Peter Imse, Moderator)** – Ms. Bloomfield stated that the School Board and the Town Select Board are holding a joint meeting on September 27, 2011 so she would like to get together with Mr. Imse, Duane Ford, Dr. Cascadden, and maybe another Board member to discuss this again prior to the September meeting. Ms. Bloomfield will contact the parties to set up this meeting.
- E. **Review and Approval of District Technology Plan – 2011 – 2014 (Roy Bailey)** -- Mr. Bailey’s presentation of the proposed three-year (2011 – 2014) District Technology Plan VI was made via Power Point. He pointed out to the Board that, in order to be eligible for the Federal E-Rate program, which saves the District approximately \$15,000.00 annually (we receive a 50% discount), we must have a formal Technology Plan in place and it must be approved by the New Hampshire Department of Education (NHDOE). The current plan expired in June of this year so it’s important that we submit a new plan to the Dept. of Education as soon as possible. He stated that Plan VI is basically a retread of Plan V with the following exceptions:

- The addition of Bring-Your-Own-Device (BYOD)
- The addition of Interactive White Boards
- The use of Cloud Computing
- Budget Issues (he pointed out that the Board’s acceptance of a Technology Plan does not mean that the Board has approved the proposed budget.)

Mr. Bailey went through his slide presentation pointing out that some of the District’s previous Technology Plans have strived to implement one-to-one computer initiatives, but found these to be too expensive. Because the High School students already bring their own smart phones, tablets, etc., this Plan proposes that, instead of asking the students to put their devices away, that they instead use them in the classroom as an educational tool. He stated that in the summer of 2010, the wireless network (WLAN) for Bow High School was upgraded to a more robust and secure Enterprise solution and in the summer of 2011, the High School initiated training in “Blended Instruction”. Combining BYOD with “Blended Instruction” expands the learning space from the classroom throughout the entire school.

Mr. Bailey stated that, in order to make all of this happen, the School Board would need to modify its Policy EGAA – Personal Laptop Usage Policy and modify its Personal Laptop Usage Agreement. These are very minor modifications so the Board could approve tonight with only one reading, if they choose to do so.

Mr. Bailey also stated that in the summer of 2009, the Bow Elementary School educators were awarded a Professional Development Mini-Grant to pilot the use of IWB’s in the classrooms. Their findings were combined with training provided by SMART Technologies to create the IWB Mentor curriculum. In the summer of 2010, the IWB Mentor Program was launched. Interactive White Boards are a new delivery model for IT services often taking the form of apps and / or storage available on the Internet. Examples include: GoogleDocs and Live@Edu. These offer exciting possibilities for student collaboration at a low cost, or often free. They offer new risks such as security, regulation compliance, and inability to archive.

Mr. Bailey informed the Board that this Technology Plan, as proposed, includes a 17 percent increase from the current approved 2011 – 2012 budget. The primary reasons for that increase are as follows:

- Inclusion of Interactive White Boards (\$54,000.00, which is currently in other lines of the budget)
- An increase in the total number of computers used in the District
- Change in ratio of the use of thick client to thin client

Mr. Bailey presented a chart indicating how the budget figures would fluctuate. Ms. Bloomfield brought up the question of proper wording for both the changes to Policy EGAA and to the Agreement individuals would sign. Her concern was that using the term Personal Information Device (PID) would not sufficiently cover the devices we have in mind because there are many PID's that students are likely to bring to the classroom such as MP3 players, watches, etc. Mr. Bailey indicated that this is intended for any device with a network address and stated we could use the wording "MAC address", but he feels that using the word "Network" is better for this purpose.

Mr. Keane told the other Board members who may not have attended that an Interactive White Board presentation was made to the Board last year and it was very impressive. He urged anyone who has not seen them in action to visit one of the schools for a demonstration.

Mr. Bailey stated that Cloud Computing (addressed earlier in his Power Point presentation) requires further investigation because some students are using it individually, but we need to incorporate it as a group. As mentioned earlier, Mr. Bailey stated there would be a 17% increase in the budget if this plan were put into place. Also, he said the IWB's will be moved to a Technology Dept. line in the budget and there will be an increase in the number of computers in the District. Mr. Louf asked Mr. Bailey if we're seeing an increase here, will we see a decrease elsewhere, and he replied we will. Ms. Bloomfield asked if it would be too late to delay the decision on this Plan until the October School Board meeting (October 6, 2011), and he indicated it would only be a problem if we were asked to produce our current document. Mr. Bailey indicated he anticipated having the final document (2011 – 2014 Technology Plan VI) to the Board by sometime the week of September 5, 2011. After much discussion, the Board requested that Mr. Bailey change Policy EGAA's reference to electronic devices to read "Personal Networked Information Device" and to make the same change with the Agreement students and staff will sign. He agreed he would do that and submit the changes to Gayle Theos the following day (September 2, 2011) so that she could distribute to the Board. It was decided by the Board members that they would review the new wording of both documents as a group via e-mail and grant their approval. All conversations regarding this issue and the outcome will be made public and transparent.

- F. **Presentation of Copier Lease Agreement for Approval (Duane Ford)** – Mr. Ford explained earlier that a change had to be made to the planned placement of copiers so now reiterated that and further explained stating one change had to be made due to the fact that a copier was delivered for a specific space and was too large to fit; therefore, it had to be replaced with a slightly smaller unit. A new lease will replace the current lease, and the annual cost to the District will be \$52,617.43. The cost to the District during the 2010 – 2011 fiscal year for this equipment was \$57,448.60 so there is a savings of approximately \$3,000.00. He pointed out that there is a Financing Authorization in the meeting materials that he requests is signed tonight so that the bid may be accepted. Tom Keane motioned to accept the proposal, June Branscom seconded the motion, and all approved. **Motion passed. Vote: 5 – 0 – 0.**

VIII. **PUBLIC COMMENT:** Dr. Cameron inquired as to whether she might ask a question, and Ms. Bloomfield advised her that this is a comment opportunity only, that there are three such opportunities during the course of the Board meetings, and that questions from visitors are not in order. Also, she explained that the Board is not required to respond to any comment made so that may or may not happen. Dr. Cameron stated she would like to know who her contact on the School Board would be regarding the National Honor Society (NHS). She also stated it was her feeling that the NHS Guidebook should be available to all members and it is not. She stated her son has been having an issue with NHS and would like to discuss it with a Board contact. Ms. Bloomfield advised her to contact her personally as School Board Chair and she would refer the issue to the SAU office and to the Superintendent to decide the appropriate response. Ms. Bloomfield stated that appeals would go to the Superintendent, but Dr. Cameron assured her this is not an appeal.

Ms. Bloomfield asked Dr. Cameron to send her an e-mail outlining her issues. Dr. Cameron also commented on the pre-school topic that was discussed earlier in the meeting and suggested that maybe the community should be canvassed in order to learn what is not being offered in this program that possibly should be.

Deb McCann commented on the pre-school program stating that it has been in place for years and is a wonderful program. She then commented on the possibility of Dunbarton tuitioning students into Bow and stated that, too, has been talked about for years. She stated her concern is that if we do enter into an agreement with them with a lower tuition rate, at the Annual District Meeting, one or more of the Towns people is going to stand up and ask why Dunbarton pays less than those who live in Bow and pay via their taxes. Ms. Bloomfield assured her that the Board would not negotiate an uncomfortable number. Mr. Louf stated he agreed with Ms. McCann in that people will figure out that they can move to Dunbarton, tuition their children into Bow in order to get a Bow education, and pay less to do so. Ms. Bloomfield reminded everyone that we are not close to making a decision as to how much to charge or whether or not to even enter into an agreement at this point.

Dr. Cameron then commented on the BYOD plan referred to earlier in the meeting and what sort of security measures would be put in place in order to protect these items from theft. Mr. House-Myers assured her that students will be told to place their devices in their lockers (and lock them in there), carry them in their backpacks, or come up with another safe method for them personally in order to keep their devices safe. He also said that Sgt. Lougee, the District's School Resource Officer has been working on a plan of gathering Serial Numbers of all devices so that, if an item is missing, it will be easier to identify it. Mr. House-Myers stated the High School has had about a 75 percent rate of recovery of stolen devices so they feel good about that. Mr. Keane stated he feels that if we make the students very aware that we're tracking and watching, that the number of thefts will decline substantially.

IX. SCHOOL ADMINISTRATOR REPORTS – All were provided to the Board, but few comments were made. Dr. Cascadden pointed out the photo that was included in the high school's report along with the report of the trail project activity that has taken place. Mr. House-Myers spoke about student, Christopher St. Onge, who decided to build the bridge as his Senior Project and how nice it was to have it actually come to fruition. Dr. Cascadden noted that the day he devoted to working on that project was one of the nicer days he has ever spent at work. Mr. House-Myers commented on the various people and groups who helped out, including the YES crew, and the fact that the prison is making a sign that will properly acknowledge those who contributed.

X. BOARD COMMITTEE AND DELEGATE REPORTS:

Board Committees: None provided

- ❖ Policy Committee – Has not met
- ❖ Negotiations Committee -- Meetings are ongoing – BEA and BESS. Dr. Cascadden suggested that possibly a non-public meeting should be held following the public meeting in order to discuss this.
- ❖ CIP / Facilities Committee – Ms. Bloomfield stated that she has a meeting with this committee on September 7, 2011 and would like to report on the trail project at the meeting. She requested that Mr. House-Myers get the information to her prior to that date.
- ❖ Wellness Committee – Has not met
- ❖ Transportation Committee -- Has not met

Delegate Committees:

- ❖ Program Committee – Has not met
- ❖ Bow Schools Foundation Committee – Meets regularly per Mr. House-Myers – next meeting is September 26, 2011 – 7:00 a.m. at Bow High School (Library).
- ❖ Professional Development Committee – Will meet in October.
- ❖ Town Budget Committee - Has not met.

❖ Calendar Committee -- Has not met.

XI. PUBLIC COMMENT: Ms. McCann commented that, at the March 2011 Annual District Meeting, she was offended by the comments made by Dr. Elgert so she hopes that at the 2012 meeting, there will have been more open dialogue with the public rather than a covert operation. Ms. Bloomfield reminded her that the Board's hands are tied once negotiations begin and it's too early to know how the Board will move forward, but will keep her comment under advisement.

XII. SCHOOL BOARD OPEN COMMENT ("BOTTOM LINES") -

◆ **Bow High School Press Box** – Mr. Louf asked when this project might be complete, and Mr. House-Myers assured him we have made progress. Dr. Cascadden said it should be done by the time this football season begins and commented that this is how things go when working with volunteers.

Mr. House-Myers gave credit to Ms. Mary Ann Gaschnig, the District's School-to-Career Coordinator, for soliciting and getting so much help on this project - both in manpower and in materials. She did a great job!

◆ **Yearbook Class Changes** – Mr. Louf asked if any changes had been made to this class curriculum, and Mr. House-Myers stated there had been, but that only two students signed up to take the class – more than likely due to the bad publicity it received last year regarding students being required to "buy" grades by selling advertisements. He said that Leesa Hudak, teacher of the class, is working with the Dean of Math, Science, and Technology (her supervisor) on making additional changes and making the decision as to whether it should remain a class or become a club. Mr. House-Myers said that would depend upon what sort of yearbook the students want as a final product – hard cover, soft cover, color, black & white, etc. He stated there is a \$10,000.00 shortfall in funds to pay for production of the yearbook this school year. Mr. House-Myers cautioned the Board in its decision-making (club or class) because this is a real world class. Ms. Bloomfield stated the students would receive the same experience whether it's a class or a club.

◆ **Public Access Television** – Mr. Keane said he met with Lori Fisher, Director of the Baker Free Library in Bow, and she's very much on board with this. He said that he and Mr. Louf are scouting around and feel they will need a committee at some point in order to move forward.

XIII. NON-PUBLIC MEETING – Was held to discuss negotiations.

A roll call vote was taken to move into non-public session. Vote 5 – 0 – 0. The Board moved into non-public session at 9:26 p.m.

XIV. ADJOURNMENT – The Board exited non-public session at 10:10 p.m. and re-entered public session. Tom Keane motioned to adjourn the meeting at 10:10 p.m. June Branscom seconded the motion, and all approved. **Motion passed. Vote 5 – 0 – 0.** The meeting adjourned at 10:10 p.m.

Minutes Respectfully Submitted by:

Gayle Theos

School Board Secretary